

**Minutes of the Meeting of Mundford Parish Council
Thursday 3rd July, 2008.**

Present: Cllr Eyles, Chairman, Cllr Goad, Joint Vice-Chairman, Cllr Fox, Joint Vice-Chairman, Cllrs Eyres, Goodrham, Marston, Shepherd, District Councillor Steward, Community Policeman and 5 members of the public.

1. Chairman's Opening Remarks

The Chairman again welcomed those present.

2. Apologies for Absence

Cllr Miles, County Councillor Monson.

3. Minutes of Parish Council Meeting on Thursday 5th June, 2008.

The minutes were agreed and signed as a true record.

3. Declarations of Interest

None received.

4. LDF site specific presentation

Please see attached presentation and map. Several questions were posed about transport. There are no specific monies available to improve transport links but it may be improved as a spillover from development elsewhere in the area. A question was asked about the protection of local businesses which made the village more viable. Again the representative stated that individual cases would be looked at if this arose but that it was the Council's wish to stop the change of use which allowed business premises to be bought and used for residential development.

5. Meeting suspended for public participation

Mr Peter Dennis asked about the fence which the Council are thinking of erecting between his property and the Council Office. Cllr Eyles informed Mr Dennis that no decision had been made and at present it is just being considered so that a garden area could be created outside the office door to enhance the property and make it more welcoming. He also stated that Mr Dennis would be informed and consulted before any final decisions were made.

6. Local Development Framework Site specific Matters

Maps were distributed by the Chairman and two areas were indicated as being specific to the village. Area 1, designated in pink, is owned by West Hall. A request for a retirement home on the site has been made. The planners considered this was unreasonable.

The second site at Green Lane had been proposed for residential development. It was indicated that a gas pipeline ran under the area and this too had been classed as unreasonable. Cllr Steward added that because of its size Mundford was not considered as a service centre for development but sites for development could be put forward for consideration until September. She did, however, say that most development planned was centred on the towns and that there was minimal growth planned for Mundford until 2026. The Council, however, took the decision to seek for Mundford to be designated as a service centre without growth to protect and enhance its shops and amenities. The Chairman is to write to Breckland Council to suggest this.

7. Matters Arising

7.1 Mundford Litter and Litter Competition

Minutes of the Meeting of Mundford Parish Council
Thursday 3rd July, 2008.

The Council have agreed to sponsor the competition at the school in the Autumn Term. The clerk is to write to the school to thank them for agreeing to take part and to inform them that the Council is to give a prize to the value of £10 to each of the five classes.

6.2. Outstanding Highway Matters

All work had been completed with the exception of the tree outside the Grove.

6.3. Village Roundabout

The Chairman thanked Cllr Eyres and Doug for their work on the roundabout. The clerk is to write to them and Sean Rickards who supplied the grasses free of charge to thank them. The Council agreed to purchase further grasses if the present ones died because of the weather and lack of rain.

6.4. Lynford Road Junction

There is no decision to open the picnic area at the site as yet.

6.5 Matters arising from the Health and Safety Check

The Noticeboard is leaking and the clerk is to contact Kevin Chapman to have it repaired. Further quotes are to be obtained for painting the post and staining the bench on the village green. Cllr Eyres is to obtain them and make a decision on behalf of the Council without consultation.

6.6 Pigsty Lane Dyke

The Council has agreed to have the dyke cleaned and dropped to prevent further flooding in St Leonard's Street. 5 out of 6 owners of land adjacent to the dyke have been identified. For the last piece of land it is difficult to trace the owner because although it was in the deeds of Myrtle Cottage from 1936 to 1996 it was not deeded as a gift with the rest of the property. It, therefore, should have reverted to the previous owner but he did not deed the land to himself. Cllr Fox proposed that we go ahead and seek adverse possession and this was seconded by Anne Shepherd. The Council asked the clerk to contact Colin Gibbard to get a quote for the work to be done and to contact the owners of the remaining land and advise them of the costs involved. It is believed that the land believed to belong to Myrtle Cottage may be owned by Colin Chapman of Lotus Cars. The Community Police Officer may be able to contact his son.

6.7 Crown Road Footpath and tree in Crown Road

Highways are to undertake a survey of Crown Road to ascertain whether a footpath is needed. They will undertake the survey at a date and time designated by the Council. Cllr Fox is to advise the clerk of the timing so that she can contact Highways.

Concern was expressed that the tree at the junction of Crown Road and the Grove is now touching the overhead wires. The clerk is to inform Highways again.

6.8 Visit by Giles Drake-Brockman and Col. Powell

Giles Drake-Brockman is unable to attend the next meeting of the Council because of his annual leave and Col Powell's colleague will attend in his stead.

7. Correspondence

Cllrs Eyles, Eyres and the clerk are to attend a meeting with the Planning Department of Breckland Council on 17th July, 2008 to discuss Section 106 monies, the naming of roads on new developments, how planning applications are dealt with and to look at

**Minutes of the Meeting of Mundford Parish Council
Thursday 3rd July, 2008.**

Boundary Maps of the village. Cllr Eyres wished to discuss traffic calming measures being extended to include Malsters Close.

The Council had received a letter asking for the location of grit bins in the village but no such bins exist.

A letter was received asking the Council for composting volunteers.

A letter has been received from Breckland Council to display information about how complaints about standards are now dealt with. The information has been displayed on the Council noticeboard.

Letters of thanks and receipts have been received from most of the charities which the Council has supported this year.

8. Finance

8.1 Payments

The following payments were authorised and signed by Cllr Eyles and Eyres. Included is a payment for £191.06 to Eon Energy.

Cheque	Description	Total
100924	Community Car Scheme	£250.00
100925	S.L.Symonds Litter Warden	£ 60.00
100926	J. Illsley Clerk, Postage and Travel	£511.14
100927	F. Brown Internal Audit	£ 40.08
100928	Viking Direct Stationery	£167.91
100929	David Freeman Cleaning B. S.	£ 60.00

8.3 Major Spending Projects for 2008/9

The clearing and dropping of the dyke in Pigsty Lane will be a project for 2008/9 as will the clearing of the land between St Leonard's Street and Impson Way.

8.4. Audit

The accounts have been signed off by the internal auditor and the clerk is to complete the remainder of the formalities and send them to the external auditor. The clerk has displayed the information about the accounts to the public.

8.5. Post Office Account

The clerk informed the Council that a letter signed by all signatories on the account needs to be sent to close the account. The clerk is to prepare the letter.

9. Planning Applications

3PL/2008/0242/F Silver Birches, The Grove.	Passed
3PI/2008/0737/F 14 Crown Road	Passed
3PL/2008/F 16 Crown Road	Passed
3PL/2008/0782/O 24 Fir Close	Nothing received thus far
3PL/2008/0864/LB Mundford and Didlington West Hall	Nothing received thus far

**Minutes of the Meeting of Mundford Parish Council
Thursday 3rd July, 2008.**

A survey identifying trees which have amenity value has been received. The Chairman requested the clerk to write to Andrea Long at Breckland Council asking why a copy of the survey had not been received by the Village Tree Warden Cllr Marston.

9. New Highway Matters

The gutters and paths alongside 2/4 Lynford Raod need clearing. The clerk is to contact Highways.

10. Street Lighting

The clerk is to report the following faulty streetlights:

Outside nos 82/86 The Lammas, outside 70 Fir Close Pole 26 on A1065 Cllr Shepherd is to confirm the exact location.

11. Reports

STANTA – nothing received

MRG&VHT

Play equipment has been removed and the ground of the new play area levelled. The hedge has been removed. There is a new Chairman of the village Hall committee and a new secretary.

School Governors

The Head's report to the School Governors has been received and is to be circulated.

District Councillor

Cllr Steward advised members that where there is some doubt about declaring an interest, members were at liberty to check with the Council's solicitors to find out what can or cannot be done. She also indicated Col. Powell had asked that the telephone boxes close to the STANTA training ground be retained because of the problem with obtaining a signal for mobile phones. She also stated that there had been some success in retaining Post Offices which had been due for closure. A booklet about the proposals in the LDF plan for all villages is to be published. It will be obtainable on line. Thetford will not be included because of its separate planned development. She also said information about the planned Boundary changes is imminent and would be released to the Public after midday on 07.07.08. There was no possibility of retaining the status quo. On the subject of the building of two middle eastern type villages on the STANTA training ground Cllr Steward said that the development required the same thorough planning as any other development. She said that a copy of the plans would be sought for the Council.

12. Members' Matters

12.1 Naming of the roads on the new development

The matter is in abeyance.

12.2 The Mundford Pride Scheme Award

The Council has decided to give the award for Oliver Rueke to his mother to pass on because there had difficulties in arranging for Oliver to be present at the meeting of the Council.

**Minutes of the Meeting of Mundford Parish Council
Thursday 3rd July, 2008.**

12.3 Flyers for donations for bulbs

The Council agreed that the flyers would be displayed during August.

12.4 Abandoned cars

Cllr Shepherd said there was an abandoned car outside 7 Wissey View. The Community Police said they would deal with the matter.

12.5 Recycling

Cllr Eyres asked why all plastics were not taken for recycling. Cllr Steward replied that Breckland Council was only the collecting agent for Norfolk County Council and that decisions were made on financial grounds and the collection of all rubbish had to be financially viable. Fortnightly collections are to stay.

12.6 Dead Tree in the Car Park

Quotes are to be obtained for taking down the dead tree in the car park adjacent to 56 Impson Way. Andrea Long of Breckland Council is to be informed that there is a Health and Safety risk.

There being no further business the meeting closed at 8.42pm.

Chairman: _____ Clerk: _____

Date: _____